

**STLWDGA EXECUTIVE BOARD MEETING
FOREST HILLS COUNTRY CLUB
FRIDAY, MARCH 27, 2015**

The meeting was called to order by Marian Sinnett at 9:37 a.m. at Forest Hills Country Club.

In attendance: Marian Sinnett, Gerry Wisniewski, Vickie Ressler, Liz Moore, Ronnie Burg, Patty Heinrich, Laurel Palmer, CJ Evans and Carol Ann Jones

Minutes (Attached hereto)

- The minutes of the Executive Board Meeting held at Forest Hills Country Club on November 19, 2014 were reviewed. Marian Sinnett noted one correction under "Old Business." The word "lottery" is to be revised to "merit." A motion to approve the minutes with so noted correction was made by Gerry Wisniewski and seconded by CJ Evans. The minutes were approved.

Old Business

- CJ Evans addressed the question regarding the funds available in the Medart Fund. She said there was originally \$250 in it, and \$100 was used for flowers for a past president who ill and has since passed away. There is \$150 in the checking account for this fund, but it is not part of the budget. This fund, along with the anniversary fund and the reserve fund are separate from the budget.
- Marian shared a thank you note from the Rob Wilson, the Executive Director of the St. Louis District Golf Association acknowledging the \$250 donation toward a book to be written by local golf historian Jim Healy honoring the Men's District Centennial.
- Marian said she followed up on the question regarding Executive Board Members play in non-team events related to each Club's merit system. Marian said after discussing this with Honorary President Parliamentarian Pattie Canter, she has decided that Executive Board Members will not count in their club's merit system. Since the board should automatically play for their service and time, Marian said this should not count toward their club's number of players.
- Liz Moore asked if board members are expected to play together. Marian said in general, yes. If there is someone new at a board members club or some other special reason they need to play with their club members, please notify Tournament Chair Gerry Wisniewski of the request; otherwise, plan on playing with the board at events.
- To assist with pre-planning for the season, Marian asked that board members notify Gerry as soon as possible if they will not be in town for any of the tournaments.

Reports

President – Marian Sinnett

- Spring mailing sent on March 4 with one correction. Marian thanked Corresponding Secretary Patty Heinrich for addressing and stamping the mailing as well as the mailing to the 18-hole Chairpersons. Six returned and corrected address were noted in data base and letters resent.
- Marian asked for any stationery requests, including letterhead and notecards. She would like flat notecards to be used at the tables.
- Marian asked that board members let her know before an event if you are low on stock, and send her an email if you have any stationary requests.
- Marian asked that if you have any job description changes throughout the year, please make a note to add to or delete in your job description
- Marian confirmed that Rules officials are needed for 3-day, Jr. Tournament and Invitational. Liz Moore confirmed Rules officials are not needed for Team.
- Marian reminded the board to wear black jackets, district shirts and black bottoms to tournaments and for the Spring and Fall meeting, the same, but a white blouse or shirt is acceptable in place of a golf shirt. It was noted that Patty Heinrich still needs a patch.
- Marian asked that everyone who is going to give a report at the Spring Meeting, send their report in advance to both her and Carol Ann Jones.
- She reviewed the timing and attendance for the 10 a.m. CD, Team, and New Member Coordinator meetings.
- Marian reported that Former District member from FH, Peggy Atkinson, joined District in 1976-2010 (34 years) passed away last month.

Vice President – Kathy Gugger

- Kathy Gugger's report was read by Marian Sinnett in her absence as follows:
 - The yearbook has been printed and will be handed out to the CDs at the opening meeting. Please look over your copy today. A corrections sheet will come with each yearbook. Try as I might, I'm just not error free! It was a quite an experience to update the yearbook, database, and every list you can think of. I learned much more about word processing, excel and printing than I ever expected. I want to thank Marian for holding my hand and walking me through this process. Because of my close personal relationship with the yearbook, I've noticed something about the wording of the roster that is included in the back of the book. It's hard to believe that in the 21st century women are still identified by their marital status and husband's names. I would really like to see this changed to simply "Mary Smith – John," rather than "Mrs. John Smith - Mary". My apologies to John and Mary Smith! If someone REALLY wants the old wording they can opt out of the change in the 2016 yearbook. It's my understanding that this will not require a general membership vote or bylaws change. The 2015 Junior Tournament planning is underway. We will hold the tournament at Lake Forest Country Club on Monday, July 27 and Tuesday, July 28. Hopefully this will eliminate scheduling conflicts with the start of the school year. We will be looking for volunteers to help with this fun event. Lake Forest has a small STLWDGA membership and cannot fulfill all of our volunteering needs. More information will follow. The

Database has been updated. We have 397 members this year. Thanks to all of you for your persistent proof reading. As always, let me know if there are any additions or corrections.

- Marian and the Board agreed with the name change proposal (with an option to remain formal) for the Roster. This will be proposed to the Membership by Kathy at the Spring Meeting, and Marian will also send a letter to the past presidents about this as well.
- Marian also noted that Kathy added dates and locations to the green tab pages in the District booklet to make it easier to access when looking in the booklet.

Tournament Chair – Gerry Wisniewski

- Gerry said that she met with Marian, Vickie and Curt Rohe at MAGA to talk about our scorecards in TPP and how we could update and/or change them to a format we wanted. Curt advised that at this time the scorecards in the online TPP cannot be edited but we could go out to the old TPP software program and update the cards and then export them to TPP online. Gerry will continue to work on that over the winter. She has updated cards and renamed them generically as follows:
 - SCRAMBLE-FOUR PERSON: This will be for the opening and closing.
 - INDIVIDUAL STROKE LOW NET: This will be for the TOL and Senior
 - THREE DAY TOURNAMENT: Self Explanatory
 - FOUR PERSON -BEST BALL: Self Explanatory
 - TWO PERSON - BEST BALL: This will be for the SES
- Gerry also cleaned up the Scorecard menu and deleted all the ones we don't use. She checked with Liz Moore and found out which ones they use for Team and deleted any others. Some of the formats are part of the TPP program and cannot be deleted.
- The Notice to Competitor template was completed and sent to Liz and Laurel. Laurel will update with any local rules and then Vickie and I will complete for the specific tournament.
- Marian had asked for a review of the tees used at each of the clubs to see if we could have them more consistent for District with yardages of 5000-5200 yards and a slope/rating of between 121-124. Gerry, Liz, Ronnie and Vickie took 5 clubs each, researched the tees and talked with the pros where necessary. They identified a set of tees to use for all events and flights and also a Championship tee to use for the Invitational. They were able to achieve the yardage and slope parameters for the majority of the courses. This information will be printed in the yearbook.
- Ronnie noted that the website format for yardage and slope ratings is a little different, and she will work with Gerry on this.
- Gerry also noted that GHIN has an incorrect slope rating for Whitmoor CC. Marian asked Gerry to consult with Curt Rohe about this as soon as possible so that it is correct for the tournament there in June.
- The packets for the CD's are ready for the opening meeting. Gerry e-mailed all the CD's about the meeting and asked them to bring the green binder given out last year. She will be asking them to have a meeting with their members about

the 2015 season and to explain the merit system especially to all the new members.

- Gerry attended a one-day seminar on TPP in early March. She learned that the online program is being redesigned. The primary difference will be that the 'toolbar' normally accessible from the top portion of the screen will now be down the left side. The program is supposed to function the same although better. Some editing of the scorecards will be included and a later release this year is supposed to include the ability to 'design' a new scorecard. A release date was not given, but she said that one day when we sign in, the new format will be out there. She has been familiarizing herself with TPP and is feeling pretty comfortable with the program but may need to lean on Kathy and/or Marian the first couple of events.

Assistant Tournament Chair – Vickie Ressler

- Vickie reported that she spent her winter wisely, and got very organized for the season ahead.
- She familiarized herself with the Assistant Tournament Chair job description and also attended meetings with Gerry and Marian to go over expectations. She met with them and Curt Rohe to look at the TPP site.
- She reviewed the previous year(s) Assistant Tournament Chairs notes and notebooks, and organized years 2012-2013-2014 into one binder for easier reference, and put together her binder
- Vickie has all the letters and thank you notes ready for the individual tournaments, and they simply need to be tweaked before sending out.
- She printed the table thank you's for each table at the tournaments, and also printed a generic thank you for the locker room attendant.
- She secured the Luncheon Coordinators for the Opening Scramble (Jackie Dezort and Cathy Croft), and sent letter to the Club Manager (Whitney Wallace) and the Luncheon Coordinators for the Opening Scramble on March 25, 2015.
- She plans to send out my next letter/email to Betty Chomeau and Nancy Davidson to secure a Luncheon Coordinator for May 15, 2015 for Tournament of a Lifetime.

Team Chair – Liz Moore

- Liz reported that she attended the TPP seminar. She was hoping for a more informative meeting, but picked up a couple tips.
- It was determined the STLWDGA logo can also be placed on the Team Card, and Gerry offered to assist Liz with this.
- She worked on yearbook changes, and the contact list of Team Captains has been updated.
- The scorecards from hosting clubs have been collected thanks to Ronnie.
- She said the supplies of cart signs and scorecards are good.
- She has been in contact with team captains about the general meeting and the responsibilities of captains hosting a team event (table set up, luncheon, spotters).

Assistant Team Chair – Ronnie Burg

- Ronnie said she met with Cindy Herrin and Liz Moore in October 2014 to learn how to set up the team sections and the team schedule.
- In November, she contacted the golf pros at Persimmon Woods, Sunset Hills, Westborough, Westwood and Whitmoor requesting course information (slope/course rating) that would be acceptable for regular district play (approx. 5,100 – 5,300 yds. and a slope rating not to exceed 124). She also discussed with them a course length and slope that would be acceptable for championship play, ex. Championship flight in the Invitational.
- She then met with Gerry, Vickie, Liz, Laurel and Marian to discuss and compile the course rating/slope information gathered from all 20 clubs.
- In February of this year, she contacted the golf pros at Old Warson, St. Albans, Legends, St. Louis and Westborough requesting a copy of their scorecard and asking which 6 holes we could “double up” foursomes.
- In March, she attended a half day TPP seminar, and afterward, she and Liz set up the basic team events in TPP.
- She has practiced use of the TPP program for team set up and continues to learn the program.

Treasurer – CJ Evans

- CJ distributed an updated 2015 Proposed Budget, a 2014-2015 Budget Comparison Sheet and 2015 list of District Clubs and Changes in Membership.
- Greenbriar is the only remaining club who owes dues for this fiscal year, and it is in process.
- CJ noted that the proposed 2015 budget is in line with what we spent last year.
- CJ noted that the Junior Tournament will be a separate budget as it is not a part of our operating budget. The exact funds come in and out for it. Laurel asked about the budget for the hats for the Junior Tournament, and it was explained by CJ that the cost of those will be included in the entry fee so there is no extra expense.
- CJ also asked that as you chair something, please work with her on your budget and keep her in the loop as much as possible.
- A motion to approve the 2015 Proposed Budget was made by Vickie Ressler and seconded by Laurel Palmer. The budget was approved.

Rules Chair – Laurel Palmer

- Laurel reported that she contacted all of the club pros requesting the Local Rules for each club. Upon receiving them, she rewrote them in a generic Local Rules form, leaving blank missing information. One week to 10 days prior to a Team or Tournament event, she will email the form to the participating club so the pro can indicate any additions or corrections. When she gets the information back, she will then revise the document and send it on to the Team or Tournament Chair.
- Laurel mentioned that those interested can now download an app from the USGA that is the official “Rules of Golf.” This will allow players to access the

information easily on the course. She did acknowledge that the player would have to state why they are using their phone before doing so to stay within District guidelines.

- Marian said she would like this to be shared at the Spring Meeting to the membership.
- Laurel said after verifying which courses and tournaments need a “drive around,” she will contact John Spencer to schedule meetings, which were beneficial in preparing Local Rules and in minimizing questions on the day of a tournament. Marian confirmed the events are the Invitational, the 3-Day and the Junior Tournament.
- Laurel said she would like to make “Improved Pace of Play” her signature goal while in office, with a 40-seconds-per-shot and 15-minutes-per-hole review. Marian requested that this be brought up at the Spring Meeting and monitored throughout the season.
- Laurel asked how much historical information she should keep from past Rules Chairs. Marian said that Board members may throw away duplicates, but for historical purposes, she would like to keep past information in general. There is a storage locker available, so if you have old folder files you would not like to keep at your house, please give them to Marian to store.

Corresponding Secretary – Patty Heinrich

- Patty reported that the winter was really quiet for illness and deaths, thank goodness. She continues to send a note on behalf of District to Bob Shogren every 6 months.
- Marian acknowledged and thanked Patty for taking on some new mailing responsibilities as Corresponding Secretary.
- Patty said she mailed out 397 envelopes with the schedule and letters on March 4th. She said this year Hi Tec Printing did all the addresses, so it was just a matter of stuffing the envelopes, and stamping them.
- Patty asked if it would be possible to find automatic mailing machine and pay for them that way. Marian said that this should be looked into with a private company that may be able to do this and have us reimburse them, so this is to be explored.
- Gerry also mentioned that she has a large copier at her home that anyone is welcome to use for copies. Just contact her to coordinate a time as needed.
- Patty said all of the forms for the folders have been updated with the new Executive Board, New Member Applications (which will be done on colored paper for easier location in the files), Explanation of the Season (with dates and page number in the book), policies, etc. They will go to the printers this week, and assembled before April 7th meeting.

Recording Secretary – Carol Ann Jones

- Carol Ann thanked the committee for their reports, and requested that they continue this practice as it is extremely helpful in recording accurate minutes.

Parliamentarian – Pattie Canter – no report

New Business

- Ronnie showed the STLWDGA website, including a new option to add a password-protected Roster section on the website. Ronnie demonstrated how a password protected login would work on the site, and once in, how easy it is to access membership contact information. It was agreed this would be a wonderful resource and would be popular with the membership. Ronnie noted that members also would have the option to “opt out” of the online roster if they object. Marian asked Ronnie to make a presentation to the membership at the Spring Meeting so it can be voted on and decided.
- Marian acknowledged what a great job Laurel and the assistant pro at Algonquin did on the new official hats and visors. She proposed to make them a part of the uniform for non-team events and tournament, and it was agreed to do this. It was also decided to show them at the Spring Meeting for members to purchase with a sign-up sheet available.

There being no further business, Patty Heinrich moved to adjourn the meeting, and Gerry Wisniewski seconded the motion. The meeting was adjourned at 11:46 a.m.

Respectfully submitted,

Carol Ann Jones, Recording Secretary
March 31, 2015

Attachments:
Approved Minutes of the November 19, 2014 minutes
Approved Budget by CJ Evans